

Office Use Only	
Date Received	
Met Criteria	Yes No
Accepted	Yes No



# Tuition Assistance Program and Scholarships Form

The purpose of the Tuition Assistance Program and Scholarships is to ensure Prairie Sky School remains accessible for families of all income levels. The TAPS program is funded through fundraising and donations. Families must apply for TAPS to be considered. Income verification must be submitted before rates are approved. **Please attach current income tax return statements. (Please note: the TAPS Committee may request other financial documents).**

TAPS is based on gross income, number of dependents, assets, other sources of income, etc. (as indicated on the application form). We trust that everyone who applies will report all sources of income honestly. PSS encourages families to think of the tuition they pay as a contribution to their children’s education and life experiences. PSS recognizes that all families, despite personal income, undergo monetary and lifestyle transformations in order for their children to have the best education they can.

**The Executive Director will hold personal financial information, including family TAPS rates, confidentially. Otherwise, TAPS information will only be available in summary form to the TAPS Committee.**

## TAPS Breakdown

The breakdown below is provided in order for families to determine if they potentially qualify for TAPS. Again, as many factors (income, expenses, number of dependents, etc.) determine qualification and allocation, the percentages below are given as guidelines ONLY.

1. Minimum Tuition of \$2,000/year/student is due (unless receiving special scholarship allocation)
2. One child’s Tuition ~ 10% of family income (maximum full tuition)
3. Two Children’s Tuition ~ 12.5% of family income (maximum full tuition)
4. Three Children’s ~ 15% of family income (maximum full tuition)
5. Beyond 3 Children ~ 17.5% of family income (maximum full tuition for three full-time spots)
6. Scholarships ~ the number and make-up of scholarship spots will be determined yearly

**Please Note:** The number of TAPS spots available in a given school year is dependent upon the available budget allocation. Tuition assistance is awarded only for the current school year. Applications for TAPS must be completed for each new school year. **TAPS will be available for returning families before it will be open for new applicants.**

**Example Only:**

To calculate estimated tuition you would multiply your family gross income by 10% for first child, 12.5% for two children, and 15% for three children.

E.g. Tuition For Two Children: Family Gross Income - \$49,872/year x 12.5% = \$6,234/year



## **Student Information (please print)**

Student's Full Legal Name(s): \_\_\_\_\_

## **Guardian Information**

**Please Note:** PSS believes all parents, whether biological, adoptive, step etc. have a responsibility to their children and thus in cases where children have more than one family unit, all parents/guardians must apply. Therefore, a TAPS application must be completed for each family unit.

Parent/Guardian's Full Legal Name: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

Home Address: \_\_\_\_\_ City/Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Work Address: \_\_\_\_\_ City/Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Work Phone Number: \_\_\_\_\_ Work Cell Phone Number: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_ Email address: \_\_\_\_\_

Custodial Parent/Guardian(Y/N): \_\_\_\_\_ Financial Designate (Y/N): \_\_\_\_\_

Relationship Status: \_\_\_\_\_  
(i.e. Parent X is Parent Z's common-law partner)

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Parent/Guardian's Full Legal Name: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

Home Address: \_\_\_\_\_ City/Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_



Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Work Address: \_\_\_\_\_ City/Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Work Phone Number: \_\_\_\_\_ Work Cell Phone Number: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_ Email address: \_\_\_\_\_

Custodial Parent/Guardian(Y/N): \_\_\_\_\_ Financial Designate (Y/N): \_\_\_\_\_

Relationship Status: \_\_\_\_\_  
(i.e. Parent X is Parent Z's common-law partner)

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Number of Dependents: \_\_\_\_\_ Names of Dependents: \_\_\_\_\_

Do you receive financial assistance from another source for tuition?       **Yes**       **No**

If yes, please specify: \_\_\_\_\_

If no, do you know of anyone who may be interested in sponsoring your child(ren)? (Please provide name, address, phone number.)

\_\_\_\_\_

\_\_\_\_\_

Why do you want your child(ren) to attend PSS? Please be as specific as possible.

\_\_\_\_\_

\_\_\_\_\_

**Please provide a separate cover letter explaining why you are requesting Tuition Assistance for the upcoming school year. Please provide an explanation of any unusual circumstances that may not be evident from your financial data.**



## STATEMENT OF CURRENT FINANCIAL SITUATION

	<b>Income/Year</b>		<b>Expenses/Year</b>
<b>Gross Salary or Wages</b>		<b>Mortgage/Rent</b>	
<b>Dividends/Interest</b>		<b>Loan Payments</b>	
<b>Child Support</b>		<b>Credit Card Debt</b>	
<b>Boarder/ Rental Income</b>		<b>Child Support</b>	
<b>Contract Work</b>		<b>Tuition - PSS</b>	
<b>Social Assistance</b>		<b>Home Insurance</b>	
<b>WCB or EI</b>		<b>Phone/Cell Internet</b>	
<b>If receiving EI benefits, please indicate time frame</b>		<b>Utilities</b>	
<b>Alimony</b>		<b>Alimony</b>	
<b>Income Tax Refund</b>		<b>Vehicle Expenses (Gas/Insurance)</b>	
<b>Other Government Assistance</b>		<b>Pension Plans (etc.)</b>	
<b>Other Income</b>		<b>Other Expenses</b>	
<b>Other Income</b>		<b>Other Expenses</b>	
<b>Please specify other source(s)</b>		<b>Please specify other source(s)</b>	
<b>Total/Year</b>		<b>Total/Year</b>	



## STATEMENT OF CURRENT FINANCIAL SITUATION

	<b>Assets</b>		<b>Liabilities</b>
<b>Cash/Bank Account</b>		<b>Mortgage (Owing)</b>	
<b>Stocks/Bonds/RRSP's</b>		<b>Loan (Owing)</b>	
<b>Life Insurance Policies</b>		<b>Taxes Owed</b>	
<b>Vehicle (s)</b>		<b>Other Notes Payable</b>	
<b>RV/Boats/ATV</b>		<b>Credit Card Balances</b>	
<b>Current Value of Property</b>		<b>Other Liabilities</b>	
<b>Other Assets</b>		<b>Please specify other liabilities</b>	
<b>Please specify other assets</b>			
<b>Total</b>		<b>Total</b>	

I/we certify that the information provided in this application is true and complete, and I understand that the Tuition Assistance Program and Scholarships will rely on this information.

Name of Parent/Guardian (printed): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(dd/mm/yy)

Name of Parent/Guardian (printed): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(dd/mm/yy)